

INTERNATIONAL SUMMER SCHOOL
AGES 12 TO 18 IN JULY AND AUGUST

FULLY RESIDENTIAL IN COASTAL BOARDING HOUSE



NOBEL
International School Algarve
LAGOS | LAGOA



Application Pack

Summer English Language Course in Portugal

1 - Summer School Staff Information

The Nobel Algarve boarding house, where summer school students will be accommodated functions under the supervision of the summer school and school directors, with a team consisting of an onsite manager, resident staff, tutors and support staff.

Resident staff is on call 24 hours a day, and ensure the well-being of all the students.

2 - Summer School Contact Information

Address - Barros Brancos - Apartado 80 – 8401-901 Lagoa – Algarve – Portugal

Telephone - +351 282 342 547 - School office Monday to Friday 8h30 – 17h30(GMT +1)

Email - summer@nobelalgarve.com

Onsite manager - +351 916 624 078

Emergencies - Pedro Serrão - +351 910 629 618

3 - Student Welfare

3.2.1 - Accommodation

Boys and girls are accommodated in separate wings of the boarding house in rooms of no more than 2. Each student will have a bed, wardrobe and chest of drawers. Toilet and bathroom facilities are en-suite. Nobel Algarve will not accept requests for students to be accommodated together. Students will be accommodated with a student of the same gender and approximate age and different nationality when possible. The boarding house also has a cosy living room area and games area with free WIFI.

3.2.2 - Well Being

The safety and well-being of the students is of the utmost importance and qualified, caring staff is available 24 hours a day. **Nobel International School Algarve** will arrange doctor and hospital appointments for any students whenever necessary.

3.2.3 - Meals

Full-board is provided for all students, inclusive of the price. This includes three meals (breakfast, lunch and dinner). We have a superb catering team at the Nobel International School Algarve serving a variety of nutritious food in our dining facilities at either the boarding house or school. Special dietary requirements can be catered for, please advise when booking. On full-day trips out, packed lunches will be provided.

3.2.4 - Alcohol, smoking and drugs

Alcohol, as well as smoking and drug use are strictly forbidden both in school and at the boarding house. Any pupil caught bringing or using any of these substances will be sanctioned; this behaviour can lead to suspension or expulsion

4 - Two Week Sample Time Table

Sample Programme							
Week 1							
	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY
8h00	Breakfast						
8h45	Bus To School					Full Day Excursion	Bus to School
9h00	Arrivals Free Time	Assessment	Lessons		Jet Ski (Nautical Activities)		Lessons
10h00			Break				Break
11h00	Assessment	Lessons			Lessons		
11h15		Lunch			Lunch		
13h30							
14h30	Arrivals Free Time	Coastal Hike	Canopying	Boat Trip	Water Park		Stand-up Paddle
15h30							
16h00							
19h00	Regroup						
19h30	Welcome BBQ	Dinner					
20h30		Evening Entertainment					
23h00		Bedtime					
Week 2							
	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY
8h00	Breakfast						
8h45	Bus To School					Full Day Excursion	Bus to School
9h00	Lessons				Jet Ski (Nautical Activities)		Examinations
10h00	Break						Break
11h00	Lessons						Examinations
11h15	Lunch						Lunch
13h30							
14h30	Zoomarine	Foot Golf	Paintball	Surf School	Water Park		Shopping Centre
15h30							
16h00							
19h00	Regroup						
19h30	Dinner						
20h30	Evening Entertainment					Farewell Party	
23h00	Bedtime						

5 – Costs

The price of the Summer School Programme is €1,000.00 per week (minimum 2 weeks).

5.1 - Course Fees Include:

- Transfers, “meet & greet” from Faro/Lisbon Airport on arrival & departure days between 10h00 and 18h00 (arrivals out of these times will be charged at 300.00€ (Lisbon) and 75.00€ (Faro) per trip.
- En-suite twin bedroom accommodation including linen, towels and beach towel
- Full Catering
- 20 English taught classes per week plus Examination and formal certificate of completion
- Laundry Service 1 x per week
- All excursions and activities

5.2 - Payment Details

Payment can be made to the Nobel International School Algarve by Bank Transfer or online by credit card (See link - <http://nobelalgarve.com/summer-school/summer-payments/>)

Please tick payment method to be used below.

Bank Transfer

Company Name/Account Name	ECUBAL – Empresa Cultural de Barros Brancos, S.A.
Company Address	Barros Brancos, EN 125, Apartado 80, 8401-901, Lagoa, Portugal
Company Bank IBAN	PT50 0007 0000 0009 8802 3582 3
SWIFT/BIC	BESCP TPL
Name of Bank	Novo Banco
Bank Address	Centro de Empresas do Algarve, Av. Guanaré, Edf. A Fábrica, , BL.1, E, Loja P, 8500-507, Portimão, Portugal

Online via Credit Card

6 - Packing List (suggested)

- Warm clothing for evenings that can be chilly (jumper)
- Personal toiletries (available locally, not included)
- Sun protection, lip balm and insect repellent (available locally, not included)
- Small backpack for outings
- Comfortable shoes for outings
- Swimming trunks / Bathing-Suit
- A pair of trainers
- At least 7 T-shirts
- At least 2 Pairs of Shorts
- Flip flops
- Cap/Hat (very important)

Required documentation to be provided to the Nobel International School Algarve:

- Copy of students Valid Passport or Photo Identification
- Copy of students visa (if applicable)
- Copy of both parents Passports / Photo Identification
- Copy of Students EU Health Insurance card / Travel Insurance
- All Forms from section 7 of this document
- Copy of Flight ticket (if applicable)

7 - Forms

7.1 - Student Registration Information

First name _____ Family name _____

Date of birth ___/___/___ Age _____ Nationality _____ Boy Girl

Native Language _____ Languages Spoken _____

Estimated General level of English?

- Beginner/Elementary
- Intermediate
- Intermediate Upper
- Advanced

7.2 - Booking Contact Information

Please provide the details of the main contact for this booking.

First Name _____ Family Name _____

Relation to the child: Mother Father Other (please specify) _____

Address _____

Town/City _____ Postcode _____ Country _____

Phone number 1 (including country code) _____ (Daytime / Evening) mark as appropriate

Phone number 2 (including country code) _____ (Daytime / Evening) mark as appropriate

Email: _____

7.3 – Emergency Contact (other than above booking contact information)

Full Name _____

Relation to the child _____

Emergency contact telephone number _____

7.4 – Invoicing Information (if different to booking contact information)

Name _____ Tax Number _____

Address _____

Notes _____

7.5 – Medical

Student Name: _____

Date of last Tetanus vaccination: ____/____/____ has not had tetanus vaccination

Does your child suffer from any medical condition or allergy that we should know about?

No

Yes. Please stipulate _____

If yes, please ask your doctor to fill in the information in the block below:

Active Participation in Activities

Student may participate in all activities on offer

Yes

No. Please specify _____

Student may participate in all activities on offer but must take the following precautions _____

Student may **not** participate in the following activities: _____

Medical Treatment / Specific Medical Care Required

Please provide details _____

Doctors Name _____

Signature & Stamp _____

7.6 – Travel Information

Arrivals and departures between 10h00 to 18h00 on Arrival and departure days will be included in fees.

Any transfers out of these times will incur a cost of 75.00€ per Faro trip and 300€ per Lisbon trip.

To help us prepare for the arrival/departure of your child, please fill in the following information:

Student's Contact Number: _____ Roaming Active: Yes No

Arrival

Airport: **Faro Airport (FAO)** **Lisbon Airport (LIS)**

Travelling as unaccompanied minor: Yes No

Airline: _____ Flight Number: _____ Date: ____/____/____

Flight Arrival Time: _____ I acknowledge that if the booked arrival time is not between 10h00 and 18h00, transfers will be charged.

Notes: _____

Departure

Airport: **Faro Airport (FAO)** **Lisbon Airport (LIS)**

Travelling as unaccompanied minor: Yes No

Airline: _____ Flight Number: _____ Date: ____/____/____

Flight Departure Time: _____ I acknowledge that if the booked departure time is not between 10h00 and 18h00, transfers will be charged.

Notes: _____

If you have already arranged alternative transportation, please provide the following details:

Arrival

Name of Company / Person: _____

Contact Number: _____

Arrival Time at Boarding: _____ Date: ____/____/____

Departure

Name of Company / Person: _____

Contact Number: _____

Departure Time from Boarding: _____ Date: ____/____/____

7.7 - Course Dates & Prices

Tuesday 2nd July	-	Tuesday 16th July	2 weeks	€ _____	<input type="checkbox"/>
Tuesday 16th July	-	Tuesday 30th July	2 weeks	€ _____	<input type="checkbox"/>
Tuesday 30 th July	-	Tuesday 13th August	2 weeks	€ _____	<input type="checkbox"/>

Do you require a visa support letter to be posted to you? No Yes € 50.00

Notes: _____

Total Cost _____ €

7.8 - Feedback

How did you hear about the Nobel Algarve Summer School programme?

- Your child is a student at Nobel Algarve
- Your child has stayed with us before
- Sibling has stayed with us before
- Recommendation from friend/family. If so, who? _____
- Recommendation from child's school or Agency. If so, please stipulate _____
- Internet search or Google
- Other, please give details _____

7.9 - Terms and Conditions

Clause 1

The summer school is owned and operated by Ecubal – Empresa Cultural de Barros Brancos, S.A. which shall also be referred to as Nobel Algarve -Summer School.

Clause 2

Booking

1. It is advised that you make your booking as early as possible as places on the course are strictly limited.
2. Please note that no course payment should be made to Ecubal – Empresa Cultural de Barros Brancos, S.A prior to an invoice and/or written confirmation of a place on the course.
3. Confirmation of a booking is subject to a deposit of €500 or full payment. The balance of fees is payable before the 1st of June of the relevant year. Any booking made after 19th May must be paid in full to secure the place.
4. Payment can be made to the Nobel International School Algarve by Bank Transfer, cash at reception counter or online by credit card (see website www.nobelalgarve.com)
5. The booking of a place is regarded as acceptance of our Terms and Conditions.

Clause 3

Cancellation

1. All cancellations must be made in writing and take effect from the date we receive such notice.
2. Where a cancellation is made more than 30 days prior to the arrival date, there will be a refund of all course fees paid, minus the course deposit (€500.00).
3. Where a cancellation is made less than 30 days prior to the arrival date, there will be no refund, except in the case of valid visa refusal, as per clause 4 below.
4. Where a booking is amended less than 30 days prior to the arrival or after the arrival date, there will be no refund for any missed course attendance.

Clause 4

Visa Support and Visa Refusal

1. Should a student require a visa to travel to Portugal, Nobel Algarve -Summer School will, upon receipt of the deposit payment (or receipt of full course fees) issue a Visa Support Letter for a Child Visitor Visa application.
2. If the child visitor visa application is refused, then provided we receive a valid visa refusal letter, a full refund will be issued, less a €100 administration fee.
3. No refund will be given in the instance where one or more of these criteria are not met:
 - a) The visa application must be made with sufficient time prior to the arrival date to allow for the length of application time as indicated by the SEF (Serviço Estrangeiros e Fronteiras) Portugal (+/-3 weeks).
 - b) All necessary documentation must be provided as indicated by the SEF (Serviço Estrangeiros e Fronteiras) Portugal. The parent/guardian must be able to demonstrate that all necessary steps were taken to obtain the correct visa.

Clause 5

Course Rules

1. Nobel Algarve –Summer School hope that all students registered will have a summer to remember and make every effort to show respect at all times to fellow students and members of Nobel Algarve -Summer School staff.
2. These course rules are designed to ensure that all the students and staff of Nobel Algarve -Summer School are able to enjoy the summer free from any unpleasant, intimidating or aggressive behaviour and in safety.
3. The breach of any course rule stated in this contract may result in dismissal from the course.
4. Any student who breaks the law or displays aggressive, intimidating or racist behaviour towards another student or member of staff will face instant dismissal from the course.
5. Students are expected to attend all meals, classes and arranged activities and excursions with no exception.
6. All damage to property, equipment and rooms will be charged to the student.
7. Gratuitous or willful damage to school property, public property or other students' property will be charged to the student and may result in dismissal from the course.
8. Consumption or possession of alcohol by students of any age is not permitted and may result in dismissal from the course.
9. Drug-taking or possession of drugs may result in instant dismissal from the course.
10. Smoking is not permitted in any of the school buildings or in the grounds of the school.
11. In the boarding house, girls and boys may only mix in the designated recreation areas.
12. Any student who leaves their room after lights out may be dismissed from the course.
13. Personal mobile phones must be turned off during all lessons and scheduled activities.
14. Should a student face instant dismissal, the student will be withdrawn from the course with immediate effect and will need to return home at the parent's expense at the earliest possible opportunity.

Clause 6

Promotional materials

1. At the discretion of the Course Director, photographs or videos may be taken of the students on the course. Nobel Algarve -Summer School reserves the right, unless we are advised to the contrary by the parent/guardian in writing, to use these photographs or video clips as part of future Nobel Algarve -Summer School promotional material.
2. Students will be asked to fill out an end of course questionnaire at the end of the course. Nobel Algarve -Summer School reserves the right to use this material in future promotion, unless otherwise stated by the parent.

Clause 7

Visiting a student

1. Parents, guardians and friends are welcome to visit students on a summer course but a 24 hour notice must be given in writing, prior to any visit to the Nobel Algarve -Summer School.
2. If a student is to be taken out of the school or out of the care and responsibility of our staff during an excursion, the parent or guardian must provide written permission by signing a leave permission form.

Clause 8

Travel Arrangements

All travel details need to be confirmed in writing as to any changes that may occur. The cost of excess baggage is entirely the responsibility of the student and Nobel Algarve -Summer School will not pay this charge under any circumstances. The airline's baggage policy should be checked before travelling.

Clause 9

Insurance

All students attending a course with Nobel Algarve -Summer School must have comprehensive travel insurance. Nobel Algarve -Summer School, does not provide or have any affiliation to any insurance company or brokers. Most local travel agencies will be able to provide this for you.

Clause 10

Liability & Changes

1. Ecubal – Empresa Cultural de Barros Brancos, S.A has public liability insurance. Nothing in these terms and conditions shall operate to exclude any liability of Ecubal – Empresa Cultural de Barros Brancos, S.A for personal injury or death caused by the negligence of the company or those employed by the company.
2. The details of the programme have been published in good faith. Ecubal reserve the right to make any changes or alterations to any aspect of the course, in the event of unsuitable weather conditions or other factors beyond our control.
3. Portuguese Law shall apply to the contract, and the parties agree to submit to the non-exclusive jurisdiction of the Portuguese Courts.

Agreement

The information I have provided is correct. I agree to the Terms and Conditions of this booking.

(Parent or Guardian signature same as identification document provided)

Date _____

**Please keep a copy of this booking form for your own reference*

7.10 - Letter of Consent

Letter of Consent for Students Travelling to Portugal

Please ensure that the student carries this letter when travelling to Portugal along with copies of parents' identification documents, as it may be requested on entry to Portugal. Please make sure to inform yourself with regard to minor's travelling unaccompanied from your country and make sure that all procedures have been taken care of.

To whom it may concern,

I give my son/daughter permission to travel to Portugal to attend a Summer English Language Course at the Nobel International School Algarve – ("Ecubal – Empresa Cultural de Barros Brancos, SA") domiciled at Casa de S. Vicente, r/c, Barros Brancos, 8400-400 Lagoa, Portugal.

Student First names: _____

Surname: _____

Nationality: _____ Gender: Male / Female

Course Dates: _____

Travelling from: _____ (Departure Airport)

Arrival Flight: _____ Date: _____

Travelling to: _____ (Return Airport)

Departure Flight: _____ Date: _____

Accommodation address : Escola Internacional do Algarve / Ecubal S.A, Vale do Olival, Sítio das Quintas, 8400-486, Porches, Lagoa, Algarve, Portugal

Name of authorised person picking up at airport: Pedro Louro Serrão or representative thereof via a power of attorney. Phone number of person listed above: +351 910 629 618

Full name of Mother: _____

Passport/ Photo ID Nº of Mother: _____ Contact Number: _____

Full name of Father: _____

Passport/ Photo ID Nº of Father: _____ Contact Number: _____

Authorise our child to travel to Portugal for the Summer English Language Course detailed above. I have arranged for a representative of the Nobel International School Algarve to meet my child at the airport and transport him/her to course accommodation as described above.

Mother Signature _____

Father Signature _____

Contact us

Students can fly to Faro International Airport or Lisbon International Airport. Faro is the closest to the school at approximately 50 km away and Lisbon is approximately 250 km north of the school. Transfers can be arranged from either airport.

Faro International Airport (FAO) has a modern and functional infrastructure and provides high quality services for the Algarve and the Spanish province of Huelva. Just 4 km from Faro city, in the middle of a stretch of coastline extending from Cabo de São Vicente to the Doñana Natural Park in Huelva, the airport supports a vast number of airlines and tour operators.

Lisbon International Airport (LIS) is 7 km from the city centre and is used by 15.3 million passengers annually. It is served by good public transport: metro, coaches, buses and taxis.

270km
Lisbon
Lagoa



NOBEL
International School Algarve

Contact US

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☎ +351 282 342 547

